

## **TERLING AND FAIRSTEAD PARISH COUNCIL**

### **Minutes of the Meeting held on 21st November 2006 at 7.00pm, in Terling Village Hall**

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#### **Present**

Mrs. A. Anderson (Chairman)  
Mr. R. Sterck  
Mr. I. Smith  
Mr. C. Cutler  
Mrs. S. MacNamara  
Mrs. S. Wood  
Mrs. M. Galione. (District Councillor)  
The Clerk  
4 members of the public

- 55** Meeting open to members of the Public:  
Mr. T. McGinniss attended the meeting, representing the Football Club, regarding the proposed rebuild. He said that a log cabin at approximately £2,800.00 would be cheaper than a porto-cabin. Planning permission might not be necessary, as a wooden building is being replaced and the drains and electrics are in place.
- 56** **Apologies for Absence:**  
Mr. R. Dixon  
Dr. R.K. Bullard  
Mr. P. Evans
- 57** **Minutes of the meeting held on October 17th:**  
These were unanimously agreed and signed by the Chairman.
- 58** **Matters Arising:**  
None.
- 59** **District Councillor's Report:**  
Mrs. Galione told the Councillors that the new planning laws are not official yet.  
She expressed disappointment over the time that Braintree District Council took to remove fly-tipping. This was not the Clerk's experience- the fly-tipping, reported after the last litter-pick, had been removed the following day.  
Braintree District Council had returned a majority vote for the proposed housing transfer. Now council house tenants would be voting.  
Mrs. Galione thought that the Boyd House planning application might lead to over-development of the site.  
Mark Aldous, Sports Funding at Braintree District Council might be helpful, as regards the Football Club.

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The Police had not replied to the Clerk's letter, inviting them to attend this meeting or send a report. Mrs. Galione will follow this up.

MG

### 60 Chairman's Report:

Co-options. An election cannot be held, because the Parish's next election date is May 2007 and that is less than six months. It was agreed that Carolyn Godfrey, Trevor Lewis and Mr. Kent would be approached. Mrs. Alder had volunteered, but she has not lived in Fuller Street for the required 12 months.

SS

The Chairman had drafted a letter to Mrs. Riley, at the Rayleigh Arms, regarding her refused planning application. It was unanimously agreed that the letter should be sent.

SS

The Chairman had met with Lord Rayleigh, on the following issues: The fence by the burial ground. She had pointed out that if the fence was not replaced, travelers and others could gain access onto the Bromwell Leeze meadow.

Lord Rayleigh will inspect the trees growing by Terling Ford for safety.

He had agreed that the Parish Council could purchase three railway sleepers for use as benches on the River Walk and these had already been housed securely at Terling Pool. The Chairman will discuss their positioning with Lord Rayleigh.

Composting area. Crow Pond Road was suggested, but Lord Rayleigh was dubious, as he felt that it would become a dumping ground and harbour rats. The Chairman also felt that if the site was set up, it would have to be managed.

Lord Rayleigh is interested in possible improvements to the Football Club premises, to include a fitness trail for the use of other parishioners, but he thought more local people should be welcomed to play football.

He said that the asbestos behind Viners Cottages is not a dangerous type. The Chairman mentioned that the shed situated there has no lock and it appears that official permission should have been applied for, to deposit earth in that area, as the earth came from outside the Estate.

A letter had been drafted, in connection with the Village Design Statement, regarding the parking of cars in the front gardens at Garnetts Mead. This was discussed at length. Only some of the residents have made arrangements with Lord Rayleigh to park at the back of the properties and for this, they pay rent. A resident was present and he felt that the back should be rural countryside. It was felt that boarded fences at the front of the properties are out of keeping and should be replaced by hedges. The Clerk was asked to find out from Braintree District Council whether people can park in the front gardens, especially if they have parked there for many years. If after consultation, the Village Design Statement Group wish to write to residents, the meeting decided that they should write independently of the Parish Council.

SS

### 61 Councillors' Reports:

No reports.

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### 62 Sub-committee Reports:

#### Finance:

IS presented the Income and Expenditure Account for the period to November 5<sup>th</sup>, 2006 and a graph, showing the Parish Council's actual expenditure and a forecast to March 2007. He felt that the Council is building up too much reserve and urged sub-committees to come forward with ideas for expenditure, if appropriate.

ALL

IS has literature applying for grants to repair war memorials, which he will study. The Handyman had cleaned the War Memorial as best he could.

IS

IS and RD had looked at the Football field and IS had contacted Angela Verghese at Braintree District Council, regarding suitable grant applications. The Football Club lease should be studied, for long term commitment by Lord Rayleigh. The Football Club representatives must produce the Club's financial records first. The Clerk had written letters to two firms of surveyors, seeking quotations, before deciding to have the field surveyed.

IS  
RD

#### Environmental and Estate Liaison:

No reports.

#### Health and Welfare:

Lord Rayleigh's agent is looking at the surgery premises, to ascertain whether they are still suitable for the doctors' use.

#### IT and Public Relations:

CC has set up a new web-site, [www.terling.org.uk](http://www.terling.org.uk). It was agreed that he should be reimbursed the costs.

CC

#### Planning and Highways:

Revised plans for change of use from agricultural to garden land at Willow Cottage, Fuller Street had just been received. The Planning Sub-committee would meet to discuss these plans and the Clerk will let the applicant and the neighbours know when this will be. The applicant told the Councillors that Braintree District Council officials had told him that they did not always like the comments of Terling and Fairstead Parish Council.

RD  
SW  
RS  
SS

Boyd House, New Rd. Terling. Erection of two storey front extension to create a garage and dressing room.

4, Garnetts Mead, Terling. Erection of single garage on existing concrete base.

9 The Estate Yard, Terling. Erection of single storey rear and first floor side extensions, garage and loft conversion with conversion roof lights over extensions.

These three applications are all commented on in the minutes of the planning sub-committee meeting, attached.

Rayleigh Arms, Owls Hill, Terling. Erection of extension and alterations. Planning permission had been refused.

Great Warley Hall, Ranks Green. Rebuild of existing barn into 2

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- bedroom annex. Planning permission had been granted.  
Thatched Cottage, Gambles Green. The Planning sub-committee had expressed concern, regarding a newly erected gate. A Braintree District Council Enforcement Officer had inspected the gate and it complies with regulations. RD
- Blixes Farm, Ranks Green. Erection of cattle building. To be discussed by the Planning Sub-committee. SW
- A letter had been received from Clive Twin, complaining of the Parish Council's comments on his recent garage application. This was read to the Council and it was decided that the Planning sub-committee should have copies and discuss it further. RS
- IS asked if the Parish Council had been consulted on the proposed bye-pass routes, for the north-east side of Chelmsford, as all the options are very close to this Parish. The Clerk had had no correspondence. She will make enquiries. RD
- 63 **Clerk's Report:** SW
- The Clerk had worked 45 hours over 5 weeks. RS
- The Chairman took the Circulation envelope, to study. AA
- Only 7 parishioners had attended the Litter Pick on October 21<sup>st</sup>, and the Kent family had picked in the Fuller Street area on the 22<sup>nd</sup>. Braintree District Council had provided CVS certificates, entitled "Make a Difference Day" for participants. The Handyman had moved the litter bin from Fairstead to Bramley Cottages. He was asked to replace the broken bench on Gambles Green with the redundant seat from the Children's Playground. CM
- One of the swing seats in the Children's Playground had been vandalized, beyond repair. The Clerk was asked to order a new one. SS
- The Clerk had thanked the First Responders Team for their demonstration at the last Parish Council meeting. No response had been received from the appeal in the Parish magazine.
- The Clerk had reported the damaged arm on the directional sign at the Hatfield Road crossroads. The Handyman said that he would repair it. CM
- The Clerk had reported the branches at Terling Ford, being blown by the wind onto the electricity wires. The call-out time stands at 20 weeks, but the Clerk had spoken to the adjoining property owners, who would try and arrange for the work to be done.
- 64 **Village Design Statement:**
- The first report had only just been received prior to this meeting. It was decided that the Clerk should be informed when meetings were taking place, as £200.00 had been allotted for initial expenditure and separate bills had not been organised.
- 65 **Cluster Meeting Report:**
- Wheely bins for this Parish are not in Braintree District Council's current scheme. The Parish should expect more Police presence soon.
- It was decided to request a traffic survey on Owls Hill near the top of River Hill, for 24 hours on a Friday.
- Vehicle Activated Signs can be purchased for £3000.00. Parishes could share the cost, because they could be moved, which the County Council would do. Those

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caught speeding cannot be prosecuted, but the Police would attempt to catch perpetual offenders. It was decided to wait for the outcome of the traffic survey. Wind turbines, more than 4m. high need planning permission. The next Cluster Meeting will be in Terling, but the date cannot be determined until January, as Braintree District Council's programme will not be published until then.

### **66 Christmas Buffet:**

The Clerk and Chairman had had problems with the confirmation of this event and so it was decided that the Parish Council would organise something on a small scale at Terling Village Hall. AA  
SS

### **67.1 Correspondence received:**

Essex County Council, Highways Dept. Problems in the Parish would be inspected and acted on. The Clerk was asked to query once again the missing signposts replacement and the incorrect crossroads signage in Crow Pond Rd. Braintree District Council. Activity Day, Summer 2007. It was decided that due to the poor attendance in summer 2006, one would not take place in 2007. Ray Watson's resignation from the Parish Council. The Clerk had written to both Ray and Joyce Lewis, thanking them for their service to the Council. Terling Village Hall Council. Minutes, Agenda and Accounts. Rural Community Council of Essex. An invitation to the new offices on November 28<sup>th</sup>. EALC. Conference Day- November 28<sup>th</sup>. Essex County Council. A review of the Mobile Library Service. It is thought from the information received that the Service would not be altered here, unless the Service comes less frequently. Witham Community Safety Tasking Group. Agenda for the meeting on Dec 6<sup>th</sup>. SS

### **67.2 Correspondence issued:**

Braintree District Council, the Electoral Services Officer . The two Councillors' resignations. Braintree District Council, Trevor Lawrence, overseer of Community Wardens. Neighbourhood Watch representative's name and most useful times to patrol the Parish. Derek Turner. Thanks for organizing the summer walks and a request for a Footpath report. A report had since been received, expressing satisfaction at the present state of the local footpaths.

### **68 Any other business:**

The buses are proving very popular at the moment. The Clerk was asked to contact Wendy Jackson, Transport Liaison Officer, Essex County Council, as no reply had been received to the Clerk's letter. RKB is still undergoing treatment. SS

### **Meeting Date:**

Tuesday, December 19<sup>th</sup>, 2006. Terling Village Hall. 7.00pm.

**The meeting closed at 9.25pm, when CC invited Councillors to look at the new web-site.**