

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting held on 17th October 2006 at 7.00pm, in Terling Village Hall

Present

Mr. R. Dixon
Mr. R. Sterck
Mr. I. Smith
Mr. C. Cutler
Mrs. S. MacNamara
Mrs. S. Wood
Mr. P. Evans
Mrs. J. Lewis
Mrs. M. Galione. (District Councillor)
The Clerk
1 member of the public

In the absence of both the Chairman and Vice-chairman, Mr. P. Evans was unanimously appointed as Chairman for the meeting.

41 Meeting open to members of the Public:

No comments.

42 Apologies for Absence:

Mrs. A. Anderson
Dr. R.K. Bullard

43 Minutes of the meeting held on September 5th:

These were unanimously agreed and signed by the Chairman.

44 Matters Arising:

The Litter Pick will take place on October 21st, starting at 10.00am at Terling Village Hall. It has been advertised.

Paula Devonish is Lord Rayleigh's new agent.

RS took the circulation envelope to read and pass on.

RS

45 First Responders:

Nick Archer, the area supervisor, and Peter Godden-Kent had come to talk about the work of the Great Leigh's First Responders' Group.

They brought a defibrillator to the meeting. They explained that in theory it should take an ambulance 8 minutes to reach an emergency, but in reality this target is seldom attainable. The eight members of the group are volunteers and are given basic training in resuscitation and first aid. They are only called if a person has suddenly collapsed at home and carry a defibrillator and oxygen. They are taught to recognize heart attacks and the defibrillator gives verbal instructions and jerks the heart back to its normal pattern. The equipment is

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supplied free. The more members of the group, the more time they can cover. Volunteers can only do their best. The Clerk was asked to appeal for volunteers again in the Parish magazine. The Chairman thanked Nick Archer and Peter Godden-Kent for attending. SS

46 District Councillors' Report:

Braintree District Council is supplying tabards for the Litter Pick. There is a Police and Community Consultative Group public meeting on October 25th. The Police can be invited to every Parish Council meeting and a report can be sent to them. SS

There is a problem with signage and flooding at the Fairstead Road crossroads. The Clerk will investigate. SS

Braintree District Council has produced warning posters about Halloween and Guy Fawkes Night. The Clerk will display the information. SS

Talking Transfers and Community Involvement- booklets are available.

Braintree District Council now has a planning enforcement web-site. A Household Development Consensory paper is being produced; only listed buildings will need planning permission for basic alterations.

47 Chairman's Report:

No report.

48 Councillors' Reports:

No reports.

49 Sub-committee Reports:

Health and Welfare:

No report.

Finance:

IS presented the Income and Expenditure Account for the period to October 9th, 2006 and a graph showing the Parish Council's actual expenditure and a forecast to March 2007. He distributed Minutes of the sub-committee meeting, with the following recommendations:

The Clerk should receive paid leave at 13.5% of her paid hours, as from September 2006. This was unanimously agreed.

The Handyman's hourly rate should be increased to £8.00, as from September. This was unanimously agreed and the Handyman was thanked for his continued good work. IS will investigate as to whether the Handyman should still be self-employed. IS

It was suggested that RD should be an additional cheque signatory, but the Clerk told the meeting that none of the banks would agree to more than three.

AA, RD and IS will meet with representatives of the Football Club, to offer help with grant applications and discuss improvements to their facilities, including equipment that other parishioners could use. The Clerk was asked to arrange a meeting. SS

It was agreed that £200.00 should be given initially to create a Village

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Design Statement.

Environmental and Estate Liaison:

No reports.

IT and Public Relations:

CC will contact RW again.

CC

Planning and Highways:

Rayleigh Arms. RD,RS and SW had met with the applicant. Minutes had been recorded and the Clerk was asked to send these to all Parish Councillors. No further information had been received from Braintree District Council, but RD told the Councillors that the plans had thrown up many problems. The applicant had told him that she was about to acquire the car park

SS

A letter had been received from Mr. and Mrs. Fugeman of Thatched Cottage, Gambles Green, seeking an EGM with Parish Councillors, concerning their fence. RD will draft a letter for Parish Council approval, saying that the Parish Council is willing to meet with the Fugemans, when they have perused Braintree District Council files.

RD

Great Warley Hall, Ranks Green Rd. Rebuild of existing barn into 2 bed annex. Concern was expressed regarding the position of the proposed building, perhaps with a view to making it a separate dwelling. The Clerk was asked to set up a meeting for RD and RS with the applicants and to once again request a copy of the 106 agreement.

SS

Land rear of Willow Cottage, Fuller Street. Change of use of land from agricultural to garden. The planning sub-committee will discuss this application.

RD

Homecot, Fairstead. Replacement of external render. This application has been granted.

A Planning Enforcement Update List is now available by E-mail.

50 Clerk's Report:

The Clerk had worked 41 hours over 6 weeks.

The Clerk had reported to the Police the incident of a youth riding on a car roof in the Dismals, on September 5th and damage to a curtain rail at Terling Village Hall, on October 16th. An incident number had been recorded on both these occasions. The Clerk had requested that the Police inspect the Dismals and Village Hall area during the coming weekend, because visiting Brownies are staying in the Hall.

The Clerk had attended Braintree District Council's Fete Evening and was impressed with the departments represented and the literature and help available. She had particularly picked up up-to-date planning information and a Clerk's Guide.

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51 Parish Plan

Several meetings had taken place and a committee had been set up, with Paul Harrison as Chairman. It had been agreed to advance the Village Design Statement, contacting Great Bardfield for information on theirs.

52 Cluster Meeting

October 31st 2006, in Hatfield Peverel Village Hall at 7.30pm. Agendas were distributed.

53.1 Correspondence received:

Braintree District Council, Linda Hadley. To explain the merits of signing the Parish Partnership Agreement.

Essex County Council, Highways Dept. Fairstead and Ranks Green listed in the 2006/7 programme, for 30mph speed limits.

Braintree District Council, Kathy Brown. Re sandbag storage. None required.

Essex Police. List of Neighbourhood Policing Officers and contact numbers.

Witham Community Safety Tasking Group. Agenda.

Terling Parish Church. Christmas Tree Festival. SM offered to decorate a tree on behalf of the Parish Council. SM

EALC. Seminars- Conference Day, Affordable Rural Housing, Roles and Responsibilities, Law and Procedure.

53.2 Correspondence issued:

Essex County Council, Highways Dept. List of jobs needing attention.

Essex County Council, Wendy Jackson, Transport Liaison Officer. Suggestions for small improvements to the bus services.

54 Any other business:

JL told the meeting that regrettably she would be resigning. The Chairman thanked her for her services and invited her to the Christmas buffet.

It was agreed to send RKB a card, wishing him well. SS

Meeting Dates:

Cluster Meeting. Tuesday, October 31st, at 7.30pm, at Hatfield Peverel Village Hall.

Tuesday, November 21st, 2006. Terling Village Hall. 7.00pm.

Tuesday, December 19th, 2006. Terling Village Hall. 7.00pm. It was unanimously decided to have a Christmas Buffet, immediately following this meeting, at 9.00pm, at The Rayleigh Arms. The Clerk will confirm the arrangements with Mrs. Riley. SS

It was decided to invite these people:

Essex County Councillor, Michael Lager, Braintree District Councillors, Margaret Galione and Peter Turner, Derek Turner, footpath representative, Angus

MacWillson, tree warden, Paula Devonish, Lord Rayleigh's agent, Lord Rayleigh,

the Handyman, Clive Marshall and his wife, Mandy, past Parish Councillors- John

Payne and Frank Morrissey, JL, School Headteacher, Mrs. Rumsey, the Rector, John

Hall, the Village Design Committee- Paul Harrison, Caroline Godfrey, Heather

Cutler, David Boyle.

The meeting closed at 9.06pm.